Competitive Event Substitution Policy

Chapter Advisors are responsible for explaining to their students the substitution policy, depending on their type of competitive event:

TEAM DECISION MAKING EVENTS

Team Decision Making Events require a minimum number of team members (two students); a student is not allowed to compete individually in these events.

- **Before or at the District Conference:**
  If one member of a team does not attend, the attending student will be automatically moved into the corresponding individual event:

Team Decision Making Event	*Corresponding Individual Event*
Business Law & Ethics (BLTDM)	Human Resources Management Series (HRM)
Buying and Merchandising (BTDM)	Retail Merchandising Series (RMS)
Entrepreneurship (ETDM)	Entrepreneurship Series (ENT)
Financial Services (FTDM)	Business Finance Series (BFS)
Hospitality Services (HTDM)	Hotel & Lodging Management Series (HLM)
Marketing Management (MTDM)	Marketing Communications Series (MCS)
Sports & Entertainment Marketing (STDM)	Sports & Entertainment Series (SEM)
Travel & Tourism Marketing (TTDM)	Hotel & Lodging Management Series (HLM)

- **After the District Conference**
  If one member cannot attend the next level of competition, **no one may be substituted** in his or her place, and the remaining team member CANNOT move into another event. The students qualified as a team, so they must either compete as a team, or cancel as a team - and **not** advance to the next level of competition. The chapter Advisor must submit the Qualifier Not Attending form by February 1st so the alternate can be called up to compete in place of the qualifying team.

PREPARED EVENTS

- **Prepared Event Substitutions** - team members may NOT be substituted between the District, State, and International Conference. Teams are allowed to have members drop out of the competition, with the remaining members allowed to compete at the District, State, or International Conferences.

- **Prepared Event Team Members** - the names on the submitted DECA Prepared Event Statement of Assurances and Academic Integrity form **MUST** be the same as those on the conference registration form. **If one person fails to sign the submitted DECA Prepared Event Statement of Assurances and Academic Integrity form - even if their name is printed or typed on the form - they will not be allowed to compete and will be dropped from the conference.**

How are alternates called to compete?

For students that are qualifiers for the State Conference from the District Conferences:
The Chapter Advisor of the qualifier(s) that cannot attend is responsible for submitting the online form (link below) **before February 1, 2027**, so we can notify the next alternate that they will be able to advance to the State Conference.

For students that are qualifiers for the International Conference from the State Conference:
The Chapter Advisor of the qualifier(s) that cannot attend is responsible for submitting the online form (link below) **before March 15, 2027**, so we can notify the next alternate that they will be able to advance to the International Conference.

tinyurl.com/MIDECA-QNA