International Conference Registration Information

Deadlines:

February 15 - Membership Invoices must be paid by this date to be eligible to attend ICDC

March 15 - Qualifier Not Attending Form Due to Michigan DECA

March 16 - Travel Forms Due to travel agency

March 16 - Housing and Registration Due through the Conference Registration System

April 10 - Final Payment Deadline

Registration information and forms can be found at **mideca.org/advisors**

Membership Invoices MUST be PAID IN FULL by February 15 to be eligible to register and attend the conference. The registration portal will also require you to register the required number of adults attending (1 adult per 5 students) to be able to submit your registration. Registration for this conference will open Sunday, March 14, 2027, and close at 11:59pm on March 16, 2027.

The National Association of Secondary School Principals has placed DECA's International Career Development Conference on the NASSP National Advisory List of Contests and Activities for 2026-27.

Deadlines and Late Fees
A $15.00 per delegate late fee will be added for all registrations and payments that do not meet the above deadlines. Michigan DECA has a commitment to submit our registrations to DECA, Inc. before the established deadline. Chapters that register late may also run the risk of staying at a different hotel than with the Michigan delegation.

Michigan DECA accepts payments in the form of check, money order, and credit cards (American Express, Visa, MasterCard, and Discover). **Payments made by students/ parents should be turned over to the school and have a school check issued to Michigan DECA. We are only able to accept personal checks from chapter advisors.**

International Conference Registration Fee
The registration fee will include lodging, conference registration, security, staff and state officer travel, and state spirit items such as (shirt, pins, and glow items) and state tours/activities. Specific information will be posted online in early March, and will be discussed at the advisor meeting at the State Conference.

Cancellations
Registration refunds will only be given if the request is submitted on the Michigan DECA Change and Cancellation Form. A registration cancellation fee will apply, based on the refund schedule, which is found in the information packet (distributed at the SCDC Advisor Meeting and posted online in March). The sooner the form is received, the larger the refund. Housing refunds may not be possible if other roommates are still occupying the hotel room.

Any refunds will be processed to the school's account, and not a specific individual.

Please be aware that airline tickets are not refundable.

Eligibility
Only Michigan DECA members who qualified at the State Conference, attending a Leadership Academy, or incoming and outgoing state officers are eligible to attend at the International Career Development Conference.

Membership Invoices MUST be PAID IN FULL by February 15 to be eligible to attend the conference.

Supervision and Family Members

Supervision: Michigan DECA has the following supervision requirements for ICDC to ensure student safety. This will allow one adult to assist students if a situation occurs that requires one of the adults to attend to another matter. The ideal is to have one person of each gender.

Number of Registered Students	*Minimum Number of Registered Advisors/Chaperones*
1-5 students	1
6-10 students	2
11-20 students	3
21-30 students	4
31-40 students	5

All advisors are required to assist with a competitive event. Additionally, the attending adults **must** assist with supervision of the delegates by conducting room checks at and after curfew.

Family Members of Advisors are able to stay with your chapter in your assigned hotel and attend the conference. They are then considered part of your delegation, so they must also register for the conference and pay the registration fee. They will need to be included in the registration portal as the rest of the chapter and adhere to the same deadlines, and the Code of Conduct for students and adults. All fees must be paid to the chapter, who in turn pays Michigan DECA.

Due to limited hotel rooms, parents are not able to stay at the conference hotel unless they are registered as chaperones.

Conference Assistance

To have a successful conference, national DECA needs each advisor to assist at least one day, while at the conference. Michigan DECA advisors have the option to assist with the following activities:

Activity	Day	# of People Needed
Competitive Event Assistance	Sunday or Tuesday	40
New Advisor Academy	Sunday & Monday	10
Merit Award Program	Sunday	5
Chapter Awards Program	Sunday	9
Hotel Supervision	Sunday, Monday, or Tuesday nights	40

If you have a particular activity that you would like to assist with, please send an email to Marshall at mconley6@emich.edu *(requests cannot be guaranteed). Otherwise, you will be assigned by the Event Coordinators.*

Chaperone Assistance

All Chaperones (including parents) are required to assist with the management of the conference.
Chaperones may request any of the above activities or request to serve as a competitive event judge.

If any businessperson(s), parents, or family members will be traveling to the conference with your chapter, they will be required to assist with competition.

Required Activities

As stated in the delegate code of conduct, all students and advisors are required to attend conference sessions. Chapters that do not attend or leave the state meeting, or opening session early will risk being placed on probation and not being allowed to attend next year's International Conference.

State Meeting
A state meeting will be held on Friday at 9:00 p.m. All delegates that have arrived at their hotel prior to 7:00 p.m. are required to attend the meeting.

Reserved Seating at General Sessions
All Michigan Delegates (students and advisors) are required to attend the Opening Session. Our delegation will be assigned seats for the Opening Session. Seating charts will be available when you receive your registration materials.

Other Information

DECA Blazers Are Required
DECA Blazers will be required for competition and anyone going on the stage (scholarship recipients, MDA award recipients, competition winners, etc.) at the International Conference. Please plan on purchasing a blazer from ShopDECA if you need one. Usually, blazer pre-orders are due by April 1st; after that date, no pre-orders will be taken, and blazers must be purchased at the conference. If you do need to purchase a blazer at the conference, plan on going to the ShopDECA booth when you arrive at the conference to ensure they have their size in stock.

Proper business attire is required at all sessions. DECA's Dress Code can be found on page 14 of the ***Michigan DECA Guide*** or in the (national) ***DECA Guide*** on pages 48-49.

Code of Conduct Forms
Each delegate, both student and adult, must sign the Code of Conduct Form. **Forms are to be brought to the International Conference.** Do not send them to the Michigan DECA office. Each advisor must sign a release stating that they have a completed form for each delegate and will bring the forms to the conference. It is recommended that these forms be notarized for out-of-state travel.

Weather
You can expect temperatures in the 70's and nights in the 60's during our stay in Anaheim.

International Conference Academies
Because of the demand for delegates to attend DECA's International Conference Academies, Michigan DECA has developed an application process for selecting delegates to represent Michigan DECA at the Academies. The application deadline is February 1, 2027. Individuals selected to represent Michigan DECA will be announced at the State Conference. The application form for the Academies can be found on Michigan DECA's website. Each school may only submit two applications per academy.

HOTEL

All hotel reservations must be made through Michigan DECA. Hotel rewards may not be used.

All conference attendees must stay a minimum of 4 nights starting on Saturday, departing on Tuesday. No early departures are allowed.

Michigan DECA has been assigned to the following hotels:

Hotel	*Address*	*Distance to Convention Center*	*Walk to Convention Center*	*Walk to Downtown Disney*
Holiday Inn & Suites Anaheim	1240 S. Walnut Street	1.5 miles	33 minutes	16 minutes
Majestic Garden Hotel	900 South Disneyland Drive	1.5 miles	32 minutes	15 minutes

Transportation

DECA provides shuttles from our hotel to the convention center. Schedules will be posted in the hotel.

We do not recommend renting cars in Anaheim, due to the high cost of parking at hotels and the convention center.

Chapter Hotel Assignments

Michigan DECA will work to assign chapters to a hotel in the reverse order of the State Conference rotation.

Student Housing

Student housing is based on four (4) delegates to a room. If delegates from your chapter do **not** complete a room of four, consider finding roommates from another chapter. **Michigan DECA will not be matching attendees to fill hotel rooms.** Advisors should contact other advisors if you would like to house your students with another school to fill rooms.

DECA allocates Michigan a set number of rooms at our assigned hotels. Because of this, we cannot guarantee that we can accommodate all requests for single, double, and triple rooms. There is a chance that we may have to change a double-bedded room type requested for 2-3 students to a room with one king bed, and a roll-away (for triple rooms).

If a school requires students to have their own bed, Michigan DECA requires a copy of that policy which has been approved by your Board of Education. A copy of the policy must be sent to Dave at dwait@emich.edu by February 1st.

Advisor/Adult Housing

Advisors will be assigned to double rooms. Please indicate the name and school of the individual you wish to share a room with. **Michigan DECA will not be matching attendees to fill hotel rooms.** Advisors should contact other advisors if you would like to fill rooms. **Michigan DECA will request two beds for advisors sharing a room, but there is no guarantee that we will receive them from National DECA and the hotel.** Advisors interested in a single room should indicate this on the registration form. Single rooms will be assigned according to space availability.

Incidental Charges

Room service, phone calls, movies, etc., should not be charged to any room. Phone calls from the guest rooms should be avoided; calls are less expensive from personal cell phones.

Tentative State Agenda

Friday, April 17, 2027

	Chapters Arrive	
7:00 - 8:30 p.m.	Advisor Registration Materials Pickup *For chapters that arrive on Friday*	Majestic Garden Hotel
9:00 p.m.	State Meeting *For chapters that arrive on Friday*	Majestic Garden Hotel
11:00 p.m.	Michigan Curfew	Your Assigned Hotel

Saturday, April 18, 2027

7:30 - 9:30 a.m.	Load busses for Los Angeles Excursion to the Farmers Market and Beach **Excursion is mandatory for chapters that arrive on Friday** **Chapters may not plan any other activities during this time** *Chapters will be assigned an excursion time based on their arrival in California.*	
9:00-10:30 a.m. and 3:00-5:00 p.m.	Advisor Registration Materials Pickup *For chapters that arrive on Saturday*	Majestic Garden Hotel
9:30 p.m.	Opening Session	Convention Center
11:00 p.m.	Michigan Curfew	Your Assigned Hotel

Sunday, April 19, 2027

	Leadership Academies	Convention Center
	International Competitive Events	Convention Center
9:00 a.m. - 4:00 p.m.	State Competitive Events (CAP and MAP)	Holiday Inn Suites
10:30 p.m.	State Recognition Session (CAP and MAP)	Holiday Inn Suites
11:30 p.m.	Michigan Curfew	Your Assigned Hotel

Monday, April 20, 2027

	Career and Sales Exhibits	Convention Center
	Leadership Academies	Convention Center
	International Competitive Events	Convention Center
Midnight	Michigan Curfew	Your Assigned Hotel

Tuesday, April 21, 2027

8:00 a.m. - 10:30 a.m.	Second General Session	Convention Center
9:30 a.m. - 6:00 p.m.	Competitive Event Finals	Convention Center
6:30 p.m. - 8:00 p.m.	Scholarship Reception	Convention Center
8:30 p.m. - 10:30 p.m.	Grand Awards Session	Convention Center
12:30 p.m.	Michigan Curfew	Your Assigned Hotel

Wednesday, April 22, 2027

	Chapters Return Home	