

Sample Written Event Formatting

*This is a sample for overall layout and formatting.
Be sure to consult the specific event guidelines for the correct section headings.*

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Commonly accessed penalty points:

Main sections as stated in the event's guidelines must be in the table of contents AND the body of the project with the correct page numbers.

Subsections must be in the table of contents AND the body UNLESS the event's guidelines state that they are optional.

Page numbers for the main sections must be included with the correct page number.

Page numbers for subsections are not required on the table of contents, BUT if you choose to add page numbers for subsections, they must be correct, or you will be accessed penalty points.

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*Visit <http://citationmachine.net> which is an electronic resource
for completing bibliographies.*

A Bibliography is required, or penalty points will be accessed.

BIBLIOGRAPHY

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