



## 2023 STATE CONFERENCE HOTEL INFORMATION

**Michigan DECA Policy requires that ALL competitors (and the appropriate number of adults) stay at one of the official conference hotels. Conference Registration will not be accepted from schools that are not staying at one of our official hotels. Commuting is not allowed.**

### Hotel Assignments

1. Schools that have submitted their housing by the deadline will be placed in a rotational order based on the district that they are located. For the 2023 State Conference, hotels will be assigned to chapters in the following district order: 4, 3, 6, 5, 8, 7, 2, 1.
2. Michigan DECA will assign schools to a hotel based on the housing order and the school's hotel preferences, until the inventory for a particular hotel has been exhausted. They will then be assigned to the next hotel that meets their needs. Once a school has been assigned, the hotel's housing manager will send a hotel confirmation and invoice that indicates the school's placement for the conference.  
**Payment is due to your assigned hotel in full by March 6, 2023.**
3. Schools that submit their registration late will be placed where space allows.

### Hotel Reservations

1. Advisors should review the rates and hotel facilities to rank your preferred hotel selections. Refer to the chart on the next page.
2. In the Chapter Registration Portal, you will select the hotels for your first, second, and third choices. Refer to the State Conference Registration Instructions for more information.
3. **Room reservations will be made through the online Conference Registration Portal, which will close on February 8, 2023.**
4. You may edit the housing registration through the end of the day on February 8, 2022.
5. There will be no state tax charged on the room, if a copy of your school's Tax-Exempt Certificate is uploaded to the Conference Registration Portal and your housing payment is in the form of a school issued check or school credit card. The 9% local tax has already been included in the room rate.
6. After Dave sends your housing list to the hotel and they process your reservations, your assigned hotel will email an invoice for your housing charges.
7. If you have any changes to your hotel rooms after the housing list is sent to the hotel, you will need to make changes directly with your assigned hotel. Wait until you receive a confirmation from the hotel contact to make any changes.

### Important Notes

- Chapters are responsible for their parking charges. Self-parking rates range from \$15-25 per day.
- Parents and family members are welcome to stay with Michigan DECA in our hotels, but they are considered part of the Michigan delegation, so they must also register for the conference and pay the registration fee. They will need to be included on the same registration form as the chapter, and adhere to the same deadlines and Code of Conduct for students and adults, even if they are paying their portion on their own. All fees should be paid to the chapter, who in turn pays Michigan DECA and the assigned hotel.
- Our group booking procedures for hotels do not allow for the use of reward points or vouchers towards the payment.



### Important Notes *(continued)*

- The hotel will accept housing changes until 5:00 p.m. on March 6, 2023. After that time, there will be a \$25.00 fee per change (name or room) and there will be no refunds for cancellations.
- **Please note that check-in time is 3:00 p.m., all sleeping rooms may not be available if arriving prior to 3:00 p.m. Delegates should dress accordingly if they are competing Thursday afternoon.**
- All incidental charges, (i.e., telephone, room service, parking, and movies) must be paid before checking out.

### Room Assignments

1. For security purposes, a student should not stay in a single room.
2. To share a room with another chapter:
  - Advisors will have to contact other schools to obtain permission to fill rooms. Please note that the hotel cannot guarantee that the shared room will be near both schools' hotel rooms. Each school should rank their hotel selections in the same order.
  - **You must make arrangements to share hotel rooms with another chapter before assigning rooms.** After both chapters have started (but not finalized) their conference and housing registrations on the online Conference Registration Portal, one of the chapters will click on the link "ADD FROM ANOTHER CHAPTER". Select the chapter, then the attendees name, and add them to one of your hotel rooms. The system will split the cost of the room between each chapter, and the charges will appear on each chapter's housing invoice.
3. In the event a delegate cancels and you are unable to re-assign your delegates or arrange for a delegate(s) from another chapter, you are responsible for full payment of that portion of the assigned room. In the event a delegate does not show up for a reserved room, the same condition applies.

### Room Types

- **Single Room King Bed:** 1 king bed for 1 person *(for security, students should not stay in a single room)*
- **Double Room King Bed:** 2 occupants with 1 king bed
- **Double Room Two Beds:** 2 occupants with 2 beds *(We are allowing students to stay in double rooms when there are special circumstances.)*
- **Triple Room:** 3 occupants with 2 beds, or may be a king bed with a roll-away
- **Quad Room Two Beds:** 4 occupants with 2 beds. A maximum of 4 occupants may be assigned to one room.
- **Junior Suite:** 1-2 adults *(no students may occupy this room type)*  
This is for larger chapters to conduct meetings without blocking hallways.  
*Only available at the Courtyard, Westin, and Fort Pontchartrain.*



## HOTEL PROPERTY COMPARISON CHART

	<b>Detroit Marriott</b>	<b>Courtyard Detroit Downtown</b>	<b>Fort Pontchartrain</b>	<b>Hotel Indigo</b>	<b>Westin Book Cadillac Detroit</b>	<b>DoubleTree Suites by Hilton</b>	<b>Cambria Hotel Detroit Downtown</b>
<b>King 1-2 people*</b>	\$ 194.02	\$ 179.85	\$ 159.14	\$ 163.50	\$ 203.83	\$ 201.65	\$ 179.85
<b>Two Bedded Room (2-4 people)*</b>	\$ 207.10	\$ 190.75	\$ 170.04	\$ 174.44	\$ 203.83	\$ 207.10	\$ 195.11
<b>Junior Suite 1-2 adults only*</b>	n/a	\$ 270.32	\$ 238.71	n/a	\$ 312.83	n/a	n/a
<b>Additional Notes</b>				No longer offers complimentary breakfast		All rooms have a sofa that folds out for an additional bed	
<b>Address</b>	100 Renaissance Center, Detroit 48243	333 E Jefferson Ave, Detroit 48226	2 Washington Blvd, Detroit 48226	1020 Washington Blvd, Detroit 48226	1114 Washington Blvd, Detroit 48226	525 W Lafayette Blvd, Detroit 48226	600 W Lafayette Blvd, Detroit 48226
<b>Blocks to Huntington Place</b>	5	5	0.5	3	6	5	6
<b>Blocks to People Mover</b>	Attached to hotel	Attached to hotel	0.5	1.5	1.5	1.5	1.5
<b>Pool</b>	No	Yes	Yes	Yes	Yes	No	No
<b>Fitness Center</b>	Yes	Yes	Yes	Yes	Yes	Yes	Yes
<b>Wi-Fi</b>	Complimentary in Lobby areas, \$5 per guest room	Complimentary in Guest Rooms	Complimentary in Guest Rooms	Complimentary in Lobby and Guest Rooms	Complimentary in Guest Rooms	Complimentary in Lobby and Guest Rooms	Complimentary in Guest Rooms
<b>Affordable Restaurants in Hotel</b>	Starbucks, Coffee Beanery, plus Food Court in lower level of RenCen	Grab & Go Market, plus restaurants in building	Restaurants plus a Starbucks	Moderate prices at Trolley Room	Starbucks Reserve	Grab & Go Station	Fast-casual Detroit Taco Bodega, plus a Grab & Go Bodega
<b>Chapter Meeting Rooms (contact Dave Wait to arrange)</b>	Available meeting rooms for up to 150 people	n/a	Two meeting rooms available for 40-100 people	Two meeting rooms available: one room for up to 15 people, and one room for up to 40 people	Three meeting rooms available for 10-40 people	n/a	n/a
<b>Parking Rate per day</b>	Self \$25 Valet \$40	Self \$25 Valet \$40	Valet \$35	Valet \$38	Self TBA Valet TBA	Valet TBA	Valet \$30

\*Room prices include local tax, which is non-waivable.

**An additional 6% Michigan sales tax will be added for all schools that do not submit their tax-exempt forms when they submit their housing through the conference registration portal.**

# VENUE MAP



## **SESSIONS, COMPETITION, VOTING, EXHIBITORS**

Huntington Place Convention Center, 1 Washington Blvd, Detroit, MI 48226

## **OFFICIAL CONFERENCE HOTELS**

Detroit Marriott, 100 Renaissance Center Drive, Detroit, MI 48243 313-568-8000

Courtyard Detroit Downtown, 333 East Jefferson Avenue, Detroit, MI 48226 313-222-7700

Fort Pontchartrain, 2 Washington Blvd., Detroit, MI 48226 313-965-0200

Westin Book Cadillac Detroit, 1114 Washington Blvd., Detroit, MI 48226 313-442-1600

Hotel Indigo, 1020 Washington Blvd., Detroit, MI 48226 313-887-7000

DoubleTree Suites by Hilton, 525 W. Lafayette Blvd., Detroit, MI 48226 313-963-5600

Cambria Hotel Detroit Downtown, 600 W Lafayette Blvd, Detroit, MI 48226 313-733-0300