



SPECIAL ACCOMMODATIONS REQUEST FORM

DUE BY THE CONFERENCE REGISTRATION DEADLINE

Use this form to request special needs for competitive events. Please type. Duplicate as needed. Make a copy for your records.

Advisor's Name

Student's Name

School

Competitive Event

Advisor's Email Address

Conference

School Phone & Extension

Is this Request Form is for: Online Testing Only Conference Only Both

Does the student have any disability which might require special accommodations? Yes No

If yes to any of the above, please check the appropriate selection:

- Mobility Impaired Uses a wheelchair Visually Impaired Hearing Impaired
- Other (please explain below)

Does the student have any disabilities which might require special materials? Yes No

Please list accommodations required by the student's IEP. School districts will need to provide any support staff needed. Michigan DECA can arrange for additional time for online testing or prep-time for competition, if it is required on the IEP. **Michigan DECA does not need to the know the reason for the special accommodations, merely what accommodations are listed on the IEP.**

Michigan DECA is not able to assist with special accommodations if this form is not submitted by the conference registration deadline.

Signature of Counselor or Special Needs Coordinator

Date

Printed Name

Phone & Extension

Scan and Email to aday7@emich.edu