



NAME(S): \_\_\_\_\_  
 CHAPTER: \_\_\_\_\_  
 ID: \_\_\_\_\_ SECTION: \_\_\_\_\_

# GOLD MERIT AWARD PROGRAM GMAP

## PENALTY POINT CHECKLIST FOR STATE CONFERENCE COMPETITION

Please refer to the event guidelines for a more detailed explanation of these items.

The written entry will be evaluated for penalty points using the physical copy.

| FORMATTING  | CHECKED | PENALTY POINTS | PAGE NUMBER |
|---|---------|----------------|-------------|
| 1. Written Statement of Assurances and Academic Integrity form must be complete, <b>signed by all participants and the chapter advisor</b> , and placed in front of the written entry.  | _____   | 15             | _____       |
| 2. Entry must be typed, and use a page size of 8½ inches x 11 inches. Handwritten corrections, notes, charts, and graphs will be penalized.   | _____   | 5              | _____       |
| 3. All pages are numbered in order, and match the Progress Reporting Form. <i>Only Gold Level projects and Progress Reporting Form is to be submitted.</i>  | _____   | 5              | _____       |
| 4. Major content of the written entry must be double spaced. <i>Title page, table of contents, bibliography, footnotes, long quotes, material in tables, figures, exhibits, lists, headings, documentation pages, etc., may be single spaced.</i> | _____   | 5              | _____       |
| 5. Proper use of headings as specified in the guidelines. <i>(Award level, Instructional Area, Activity title, Member's name, Completion Date)</i>  | _____   | 5              | _____       |
| 6. Completed (typed) official Merit Award Program Progress Report Form for the Gold level is included, which serves as the Table of Contents.   | _____   | 5              | _____       |
| 7. Used 12 point font in narrative sections.  | _____   | 5              | _____       |

| GOLD LEVEL   | CHECKED | PENALTY POINTS  | PAGE NUMBER |
|--|---------|-----------------|-------------|
| 8. Minimum length is 20 pages of original student work. <i>Last page of each activity must be at least 2/3 page to be counted.</i> | _____   | 10 per page     | _____       |
| 9. Included a total of 5 activities, 4 pages average.*   | _____   | 20 per activity | _____       |
| 10. Bibliography is included, using a recognizable format.   | _____   | 5               | _____       |

**TOTAL PENALTY POINTS ASSESSED:**

\*At least one activity from each Instructional Area (i.e., Economic Understanding, Human Relations, Promotion, etc.)

**If an entry is assessed 30 or more penalty points, the project will not receive the Gold Level Award, and will not be eligible to attend or compete at the State or International Conferences in the Merit Award Program.**

A check indicates that the item has been examined and meets the guidelines.  
 A circled number indicates that an infraction has been noted.  
 A page number indicates the location of the infraction.