

**MEMO TO:** Michigan ICDC Participants  
**FROM:** Dave Wait  
**DATE:** April 18, 2019  
**SUBJECT:** ICDC Updates

**DECA is short judges for the conference:** We would appreciate it if any of your chaperones or family members that are not teachers, who are attending the conference would serve as a judge on Monday. If so, please email me their name and email so we can submit their information to DECA.

**Registration:** If you have not done so already, please take a couple of minutes to proof the registration for your chapter. Pay close attention to the event listed for each student and that they are properly teamed up. You can view your registration by logging onto the membership portal and clicking on the conference tab. Please email [dwait@emich.edu](mailto:dwait@emich.edu) any registration changes.

**Program:** The tentative schedule of state events is enclosed. There is also a link on the national website for the Conference Program.

**Hotel Arrival and Check-in:**

**Please do not pick-up your room keys from the front desk.** We will distribute all room keys from the Citron West Ballroom. The Ballroom is located just inside of the hotel's convention center entrance. Remember hotel check-in is at 4:00 p.m., so if you arrive prior to then, your rooms may not be ready and you will need to store your luggage. We will have luggage storage in the Citron East Ballroom until 5:00 p.m. Friday and Saturday. If you are going to the park when you arrive on those days, you will want to check your bags with the bell stand.

If you arranged your own transportation from the airport, please make sure that they drop you off at the hotel convention center entrance. This is the entrance that is closest to self-parking. Please do not go to the main hotel entrance; if you go there, you will have to carry your luggage a long way to our Michigan check-in area. This also applies if you are renting a car; please park in self-parking, then enter the building at the ballroom entrance, our meeting room is the third one in.

**Rental Cars:** You will not need a rental car for any conference activities. DECA will have shuttle busses to take participants to conference events and activities. The Convention Center is about 5 miles away. If you do rent a car, our hotel does not offer free parking. Parking is \$22.00 a day to park at the hotel. There are also charges to park at the convention center.

If you are driving to the hotel, or shipping materials, the hotel address is:

Hilton Orlando Lake Buena Vista Palace  
1900 E Buena Vista Dr  
Orlando FL 32830

**Adult Assistance Schedule:** The Adult Assistance Assignments can be found at [http://mideca.org/wp-content/uploads/19icdc\\_adultassignments.pdf](http://mideca.org/wp-content/uploads/19icdc_adultassignments.pdf) DECA requires each adult attending the conference to assist with the implementation of conference activities. Please review your assignment and block those times out so that we are adequately covered. While your assignment will not change, times and room names could change. Look at the final schedule that will be distributed at the conference. Thank you in advance for your assistance.

**For those that are assigned to Night Watch:** You are to bring a chair into the hall near their chapter's rooms and remain there from 10pm to 2am on the day indicated on the schedule. (If it says Monday, their shift will start Monday night and go until 2am on Tuesday) Their responsibility to make sure that the hall is quiet. If students are from other schools, they should ask once for them to be quiet, if they are not, then they should call hotel security.

### **Competition Reminders:**

- The use of scientific calculators will not be allowed in the competitive event halls. Only a four-function calculator will be allowed.
- **NO** cell phones/smartphones, smartwatches, iPods/MP3 players, iPads/tablets or anything of a hand-held, information sharing device will be allowed in the principles events, team decision making events or the individual series events. Cell phones brought to competition must be in the off position. These devices will be allowed in for written events only IF applicable to the presentation.
- All participants **must** have a **photo ID** at each of the competitive event sessions.
- All participants **must** attend the testing/event briefings/manual registration sessions.
- All competitors **must** wear a **DECA blazer** when appearing before a judge and on stage.
- An Infographic illustrating DECA Dress Code may be found at [http://mideca.org/wp-content/uploads/dresscode\\_icdc.pdf](http://mideca.org/wp-content/uploads/dresscode_icdc.pdf)

**Delegate Code of Conduct:** Be sure that you have a signed Delegate Code of Conduct Form for each of your students attending the conference. I recommend leaving a copy with your school administrator. <http://mideca.org/wp-content/uploads/codeofconduct.pdf>

**Judges:** Do you have and friends or former students living in the Orlando area? DECA is in need of qualified judges to evaluate the students. If you do, would you please invite them to serve as a judge? They can sign up at [www.deca.org/judge](http://www.deca.org/judge)

**Hotel Pools:** The hotel has a large pool area and a lazy river, but it does not have any lifeguards. Please double check your school's rules about students using them without any lifeguards on duty.

**State Events:** Michigan's CAP and MAP competition will take place at the hotel. Tentative competition schedules have been posted at [http://mideca.org/wp-content/uploads/19icdc\\_stateeventschedules.pdf](http://mideca.org/wp-content/uploads/19icdc_stateeventschedules.pdf). Please make sure your students know their two presentation times. A copy of the schedule will be in your registration materials in Orlando.

**Michigan State Meeting:** There will be a required Michigan Meeting for Students and Advisors Friday at 10:00 p.m. in the Citron Center Ballroom.

**Materials Distribution:** All Michigan Tickets and Materials will be distributed between 9:00 and 10:00 pm Friday from our meeting room at the hotel. (we can make arrangements for those that would like their Disney Tickets prior to 9:00p.m. Friday.

As I mentioned in our first update, Michigan is bringing 200 more people than last year, and more than we planned on (we only calculated that our increase would be 100 people). In addition to there being more people, we have 260 more females attending this year than last year, so we are short scarves. We will be providing the state scarves to all female students attending and will have a Disney meal voucher for female advisors and chaperones attending (*family members will not receive scarves or ties*). We should have a few extra scarves for female advisors and chaperones, if any would prefer one in place of the voucher. We do have enough ties for all males attending the conference. If a male advisor or chaperone really wants to exchange a tie for a meal voucher, you may do so at the conference.

**Registration Items:** Each Michigan Delegate will receive the following items: (*These are in addition to the program and materials that will be provided by DECA*)

- A Michigan DECA T-Shirt
- A Michigan DECA Tie/Scarf
- A two day park hopper ticket to Disney World (*Some chapters have upgraded to a three day ticket for Disney World*)
- A ticket the Monday evening Universal Studios Event, with transportation and a food voucher
- Michigan Trading Pins
- A light up item for the Opening Session

**Suggestions on which day to visit the Disney Parks:**

- If your flight arrives Thursday or Friday prior to noon, you may want to visit one of the parks on Friday.
- If your flight arrives Friday afternoon, we recommend not visiting the parks since you have to be back by 9:30 p.m. to pick up your registration materials. This will also allow you and your students time to settle into your rooms, use the pool, and explore Disney Springs. We have ordered additional transportation for Saturday.
- We recommend for all chapters to visit the parks on Saturday and then either Sunday or Tuesday, depending on your competition schedules.

## **Walt Disney World Park Hours**

### **Friday, April 26 and Saturday April 27**

Magic Kingdom 9am to 12am

Festival of Fantasy Parade 3pm

Happily Ever After Fireworks 9:15pm *(Remember that advisors must pick up registration materials by 9:30 p.m. on Friday)*

EPCOT 9am to 9pm

IllumiNations 9pm

Hollywood Studios 9:00am to 8:30pm

Fantasmic! 8:30pm

Star Wars: A Galactic Spectacular 9pm

*(Ann's helpful note: you can't see both the Star Wars projection/fireworks show and Fantasmic! in the same evening; so you'll need to choose one.)*

Animal Kingdom 9:00am to 9:30pm

Rivers of Light 8:30 & 9:30pm

### **Sunday, April 28 to Tuesday April 30**

Magic Kingdom 9am to 10pm

Festival of Fantasy Parade 3pm

Happily Ever After Fireworks 9:15pm

EPCOT 9am to 9pm

IllumiNations 9pm

Hollywood Studios 9am to 9pm

Fantasmic! 8:30pm

Star Wars: A Galactic Spectacular 9pm

*(Ann's helpful note: you can't see both the Star Wars projection/fireworks show and Fantasmic! in the same evening; so you'll need to choose one.)*

Animal Kingdom 9am to 9pm

Rivers of Light 8:30 & 9:30pm

***See you in Orlando!***

**TENTATIVE**  
**2019 ICDC**  
**Michigan DECA Activities**

**Check the DECA Conference Program for all other conference activities**

**Thursday**

**Room Keys will be at the Front Desk only on Thursday**

11:00 p.m. Michigan Curfew

**Friday**

**Please do not go to the front desk to pick up your room keys**

8:00 a.m. Busses leave for Walt Disney World Hilton Buena Vista Palace

Noon-11:00 p.m. Room Key Distribution Citron West Ballroom  
*Advisors Only* Hilton Buena Vista Palace

Noon-6:00 p.m. Luggage Storage Citron East Ballroom  
*Advisors Only* Hilton Buena Vista Palace

8:00 – 9:45 p.m. Conference Registration Citron West Ballroom  
*Advisors Only* Hilton Buena Vista Palace

10:00 p.m. State Meeting Citron Center Ballroom  
*All Advisors and Students are required to attend* Hilton Buena Vista Palace

11:30 p.m. Michigan Curfew

**Saturday**

8:00 a.m. Busses leave for Epcot Hilton Buena Vista Palace  
*Chapters may transfer to other park's busses*

8:30 a.m.-3:00 p.m. Key and Materials Distribution Citron West Ballroom  
*For Advisors Arriving Saturday* Hilton Buena Vista Palace

11:30 p.m. Michigan Curfew

## **Sunday**

8:00 a.m.-10:00 p.m.	National Officer Candidate Caucus	Sago 4 Hilton Buena Vista Palace
8:30 – 9:00 a.m.	Chapter Awards Orientation	Meyer Hilton Buena Vista Palace
9:30 - 10:00 a.m.	Merit Awards Orientation	Meyer Hilton Buena Vista Palace
11:30 p.m.	Michigan Curfew	

## **Monday**

8:00 a.m.-10:00 p.m.	National Officer Candidate Caucus	Sago 4 Hilton Buena Vista Palace
9:00 a.m.-Noon	Chapter Awards Check-in	Meyer Hilton Buena Vista Palace
9:00 - 11:00 a.m.	Merit Award Check-in	Meyer Hilton Buena Vista Palace
5:00 - 11:00 p.m.	DECA Night at Universal Studios <i>For All Michigan Participants</i>	
11:30 p.m.	State Awards Session Chapter Awards Merit Awards	Citron Center Ballroom Hilton Buena Vista Palace
Midnight	Michigan Curfew	

## **Tuesday**

Midnight	Michigan Curfew	
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## **Wednesday**

Flights home