

The Practice Test Portal is only available to members once their membership has been submitted. On November 1st, we will upload all submitted student memberships to the Practice Test Portal, and again each Friday in November.

**Advisors:** You will need to obtain your student's DECA membership ID number from the DECA membership portal at <https://membership.decaregistration.com/deca#>

- The membership ID numbers are listed next to each student's name that you have submitted for membership.
- If you would like a list, near the top of the screen is a button for "Membership Download". *If you want an Excel file to mailmerge each student's ID number, then choose .csv as the type.*

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1. The Practice Testing Site is located at <https://practice.answerwrite.com/deca/mi-p>
  2. The username is the student's DECA Membership ID number. The password for all students is **mideca** (all lowercase).
  3. Each test from the previous three years of tests (from previous District Conferences) are available for practice. *(The Entrepreneurship and Small Business Management test only has the last two years, since it was added in 2017-2018.)*
  4. Students may take as many tests as they wish, as many times as they wish, during the hours of 6:00 a.m. and 6:00 p.m., everyday (including weekends).
  5. After every question, the practice test will show the correct answer, and at the end of the test, will display their test score. *Please note: both of these features will not be available on the online test used for competition; the student will only see a confirmation when their test is submitted.*